

NORTON CANES PARISH COUNCIL



Clerk to the Council
Parish Office
Burntwood Road
Norton Canes
Cannock
WS11 9RE

Tel: 01543 276812

Email: clerk@nortoncanesparishcouncil.gov.uk

Ref: GMA

12th June 2024

To: All Members of Norton Canes Parish Council

Dear Councillor,

You are hereby summoned to attend the Annual Meeting of the Parish Council on **Wednesday 19th June 2024** commencing at 7 p.m. **at Norton Canes Community Centre, Brownhills Road, Norton Canes** which the business set out below will be transacted.

Yours sincerely



Ginetta Adams
Clerk
Norton Canes Parish Council

7 pm Public Participation – 30 Minutes.

1. Apologies

To receive any apologies that may be forthcoming.

2. Declarations of Interests

To note any declarations of interests

3. Minutes and Matters Arising from the Full Council meeting held on Wednesday 15th May 2024.

To approve the minutes of the meetings held on Wednesday 15th May 2024 and consider any matters arising.

4. Police Report

To receive and consider Police Report.

5. Clerks Report

To receive a report from the Clerk.

6. Reports from Committees

(a) Planning

To consider planning applications/decisions (summary attached)

(b) Projects

(i) To consider any matters relating to ongoing projects.

(c) Audit and Governance

(i) To consider matters arising

7. Reports from Councillors

To receive any reports from Councillors.

8. New Cemetery

To consider attached documents and (report to follow)

The deadline for tenders has now been extended to 28th June 2024.

9. Highways

To consider any highways issues.

10. Chairman's Announcements and Correspondence

To note any incoming and outgoing correspondence.

11. Authorisation of Accounts

To authorise accounts for (May/June) (attached schedule)

12. Date of Next Meeting: Next meeting Wednesday 17th July 2024 at 7pm at Norton Canes Community Centre, Brownhills Road, Norton Canes.