NORTON CANES PARISH COUNCIL

Minutes attend the Meeting of the Parish Council on **Tuesday 17th March 2026** commencing at 7 p.m. **at Norton Canes Library, Burntwood Road, Norton Canes** which the business set out below will be transacted.

Present: Cllrs. D Pickin (Vice Chairman)
J Hill K Fereday
J Bridgen A Kirk
M holder S Thompson

Also in attendance: Parish Clerk Ginetta Adams
3 Members of the public

Public Participation – 30 Minutes.

HGV's - Church Road and Washbrook Lane have an increase of HGV traffic late night and early mornings, there is a weight limit in place but this is being ignored, this has also caused damage to the pavements. Cllr S Thompson advised she would look into signage. The Clerk to email Highways.

Speeding – It was reported that there has been excess speeding on the Brownhills Road Cllr S Thompson advised that only 4 out of 300 cars were exceeding the speed limit on the last speed watch, the Clerk will put a request in for a speed camera van to visit the village.

Minute Reference	Item	Agenda Item
2026-15	**1**	**Apologies** To receive any apologies that may be forthcoming. **Cllrs** J Preece R Wilkinson C Bickley B Farbrother D Bilbie T Wilson
2026-16	**2**	**Declarations of Interests** To note any declarations of interests **None**
2026-17	**3**	**Minutes and Matters Arising from the Full Council meeting held on Tuesday 17th February 2026.** To approve the minutes of the meeting held on Tuesday 17th February 2026. **Proposed Cllr S Thompson** **Seconded Cllr a Kirk** **Resolved by unanimous vote as a true record of the meeting.**
2026-18	**4**	**Highways** To receive an update. Cllr S Thompson to give an update following the highways meeting.

		Cllr S Thompson updated councillors on the outcome of the meeting with Highways in the parish office as per the report, she advised that the clerk and herself will be meeting with highways every 6-8 weeks to discuss ongoing issues.
2026-19 **2026-19.5.2** **2026-19.5.3** **2026-19.5.4** **2026-19.5.5** **2026-19.5.6**	**5**	**Clerks Report** To receive a report from the Clerk. **5.2 Cemetery opening date, full council decision required.** Proposed Cllr K Fereday Seconded Cllr M Holder Resolved by unanimous vote to agree opening date of 26th September. **5.3 Contemplation Area Design, full council decision required.** Proposed Cllr J Bridgen Seconded Cllr S Thompson Resolved by unanimous vote to agree the design and for the Clerk to action this. **5.4 Lawn Mowers, full council decision required** Proposed Cllr A Kirk Seconded Cllr J Bridgen Resolved by unanimous vote to authorise the clerk to purchase the Honda HF2417HM £4066.67 and the Weibang Virtue 50 £540.8 from Buxton's **5.5 Deer proof fencing, council decision required.** Proposed Cllr S Thompson Seconded Cllr A Kirk Resolved by unanimous vote for the clerk to purchase deer proof fencing plus supports to the value of £2000, if the purchase costs exceed £2000 to bring it back to council for decision. **5.8 Litter bin and litter picking supplies, full council decision required.** Proposed Cllr J Hill Seconded Cllr K Fereday Resolved by unanimous vote for the clerk to purchase a litter bin as quoted and litter picking supplied to the value of £500 and to create a log of who collects these for future litter picking days.
2026-20	**6**	**Reports From Committees**
2026-21	**6a**	**Planning** To consider planning applications/decisions (summary attached)
2026-22	**6b**	**Projects** To consider any matters relating to ongoing projects. Party in the Park organising is well under way, the clerk advised that she need to get as much information through to CCDC by the beginning of April.
2026-23	**6c**	**Audit and Governance** To consider matters arising 1. Bank account recommendation – The A&G Committee met to discus banking options for the parish council, the Clerk advised that due to main street banks categorisation, local government unfortunately fell under community banking which had its own restrictions, after researching she felt that the best option would be to stay with Unity Trust Bank, the committee discussed this and agreed that this should be recommended to council with a 3 category banking, using: a. 6-month fixed term at 3.45% Gross/AER, b. 32-day notice account at 2.73% AER c. Instant Access at 1.96% AER. d. The Clerk to request an increase on the corporate card. The Committee are requesting that the council consider this recommendation. **Proposed Cllr J Hill** **Seconded Cllr K Fereday** **Resolved by unanimous vote to open new accounts and increase card value as per recommendation, the clerk to action.**

		Council to agree/adopt the following policies: • Council Risk Assessment • GDPR General Privacy Notice • Equal Opportunities and Diversity policy • Privacy Notice for Staff Councillors and Role holders • Privacy Policy • Removable Media Policy • Subject Access Request Procedure • Flexible Working Policy **Proposed Cllr M Holder** **Seconded Cllr K Fereday** **Resolved by unanimous vote to accept and sign all policies, the clerk to add chart for 2027 on all policies.**
2026-24	**7**	**Reports from Councillors** To receive any reports from Councillors. **None**
2026-25	**8**	**New Cemetery** To receive any updates. **It was requested that the Clerk look into litter bins to install into the Cemetery.**
2026-26	**9**	**Chairman's Announcements and Correspondence** To note any incoming and outgoing correspondence. **None**
2026-27	**10**	**Authorisation of Accounts** To authorise accounts for attached schedule. **Proposed Cllr A Kirk** **Seconded Cllr J Bridgen** **Resolved by unanimous vote to agree payments.**
2026-28	**11**	**Date of Next Meeting: Wednesday 15th April 2026 at 7pm at Norton Canes Library, Burntwood Road, Norton Canes.**

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