NORTON CANES PARISH COUNCIL

Clerk to the Council
Parish Office
Burntwood Road
Norton Canes
Cannock
WS11 9RE

Tel: 01543 276812

Email: clerk@nortoncanesparishcouncil.gov.uk

Ref: GMA

12th May 2026

To: All Members of Norton Canes Parish Council

Dear Councillor,

You are hereby summoned to attend the Meeting of the Parish Council on **Wednesday 20th May 2026** commencing at 7 p.m. **at Norton Canes Library, Burntwood Road, Norton Canes** which the business set out below will be transacted.

Yours sincerely

Ginetta Adams
Parish Clerk / RFO
Norton Canes Parish Council

2026-45	**E1**	**Election of Chairman** To elect the Chairman of the Parish Council for the ensuing municipal year.
2026-46	**E2**	**To receive the Chairman's Declaration of acceptance of office.**
2026-47	**E3**	**Vice Chairman of the Council** To appoint the Vice Chairman of the Parish Council for the ensuing municipal year.
2026-48	**E4**	**To receive the Vice Chairman's Declaration of acceptance of office**

Public Participation – 30 Minutes.

Minute Reference	Item	Agenda Item
2026-49	**1**	**Apologies** To receive any apologies that may be forthcoming.
2026-50	**2**	**Declarations of Interests** To note any declarations of interests

2026-51	**3**	**Minutes and Matters Arising from the Full Council meeting held on Wednesday 15th April 2026.** To approve the minutes of the meeting held on Wednesday 15th April 2026.
2026-52	**4**	**Highways** To receive an update.
2026-53	**5**	**Clerks Report** To receive a report from the Clerk.
2026-54	**6**	**Reports From Committees**
2026-55	**6a**	**Planning** To consider planning applications/decisions (summary attached)
2026-56	**6b**	**Projects** To consider any matters relating to ongoing projects.
2026-57	**6c**	**Audit and Governance** To consider matters arising
2026-58	**6E**	**Committees of Council** To elect the members of the following Committees

Committees/Working Groups	Membership
Planning Committee	
Village Enhancement and Projects Committee	
Events Working Group	
Audit and Governance Committee	
Highways Working Group	
Neighbourhood Plan Steering Group	
Clerks Notes	
Clerks Notes	

2026-59	**6D**	**Appointment of representatives on Outside Bodies**

Committee/Group/Organisation	**Current Membership**
Poplars Liaison Committee	
Standards Committee	
Norton Canes Community Centre	

		AONB Dr Chandra's Patient Liaison Committee Clerks Notes
2026-60	**7**	**Reports from Councillors** To receive any reports from Councillors.
2026-61	**8**	**New Cemetery** To receive any updates.
2026-62	**9**	**Chairman's Announcements and Correspondence** To note any incoming and outgoing correspondence.
2026-63	**10**	**Authorisation of Accounts** To authorise accounts for attached schedule.
2026-64	**11**	**Date of Next Full Council Meeting will be held on Wednesday 17th June 2026 at 7pm, at Norton Canes Library, Burntwood Road, Norton Canes.**