NORTON CANES PARISH COUNCIL

Clerk to the Council
Parish Office
Burntwood Road
Norton Canes
Cannock
WS11 9RE

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Ref: GMA

10th June 2026

To: All Members of Norton Canes Parish Council

Dear Councillor,

You are hereby summoned to attend the Meeting of the Parish Council on **Wednesday 10th June 2026** commencing at 7 p.m. **at Norton Canes Library, Burntwood Road, Norton Canes** which the business set out below will be transacted.

Yours sincerely

Ginetta Adams
Parish Clerk / RFO
Norton Canes Parish Council

Public Participation – 30 Minutes.

Minute Reference	Item	Agenda Item
2026-70	**1**	**Apologies** To receive any apologies that may be forthcoming.
2026-71	**2**	**Declarations of Interests** To note any declarations of interests
2026-72	**3**	**Minutes and Matters Arising from the Full Council meeting held on Wednesday 20th May 2026.** To approve the minutes of the meeting held on Wednesday 20th May 2026.
2026-73	**4**	**Highways** To receive an update.
2026-74 **2026-74.5.2** **2026-74.5.3**	**5**	**Clerks Report** To receive a report from the Clerk. 5.2 Committee meeting days. 5.3 Full council Meeting Dates.

2026-74.5.4 **2026-74.5.5**		5.4 Parish office requirements 5.5 Cemetery Notice Board
2026-75	**6**	**Reports From Committees**
2026-76	**6a**	**Planning** To consider planning applications/decisions (summary attached)
2026-77	**6b**	**Projects** To consider any matters relating to ongoing projects.
2026-78 **2026-78.6c.c2** **2026-78.6c.c3** **2026-78.6c.c4** **2026-78.6c.c5** **2026-78.6c.c6** **2026-78.6c.c7** **2026-78.6c.c8** **2026-78.6c.c9**	**6c**	**Audit and Governance** To consider matters arising • **C1. Agar Council to note and approve the following:** • • **c2. The Internal Auditor's Report for 2025/26** • **c3. To review the Annual Governance Statement as part of the Annual Return 2025/26 Section 1 and consider the responses required.** • **c4. To approve the Annu** • **al Return for 2025/26 Section 2, Accounting statements 2025/26** • **c5. Notice of appointment of date for the exercise of public right accounts for the year ended 31st March 2026** • **c6. Annual Return Bank Reconciliation** • **c7. Annual Return significant variance and contact details** • **c8. Earmarked Reserves** • **c9. Appointment of Internal Auditor – Kim Squires 2026-2027**
2026-79	**7**	**Reports from Councillors** To receive any reports from Councillors.
2026-80	**8**	**New Cemetery** To receive any updates.
2026-81	**9**	**Chairman's Announcements and Correspondence** To note any incoming and outgoing correspondence.
2026-82	**10**	**Authorisation of Accounts** To authorise accounts for attached schedule. For May and June.
2026-83	**11**	**Date of Next Full Council Meeting will be held on Wednesday 22nd July 2026 at 7pm, at Norton Canes Library, Burntwood Road, Norton Canes.**
		Meeting End Time: **Duration:**