NORTON CANES PARISH COUNCIL

Clerk to the Council
Parish Office
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Norton Canes
Cannock
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Ref: GMA

3rd November 2026

To: All Members of Norton Canes Parish Council

Dear Councillor,

You are hereby summoned to attend an Extra Ordinary the Meeting of the Parish Council on **Wednesday 11th November 2026** commencing at 7 p.m. **at Norton Canes Library, Burntwood Road, Norton Canes** which the business set out below will be transacted.

Yours sincerely

Ginetta Adams
Parish Clerk / RFO
Norton Canes Parish Council

Public Participation – 30 Minutes.

Minute Reference	Item	Agenda Item
2026-133	**1**	**Apologies** To receive any apologies that may be forthcoming.
2026-134	**2**	**Declarations of Interests** To note any declarations of interests
2026-135	**3**	**Minutes and Matters Arising from the Full Council meeting held on Wednesday 16th September 2026.** To approve the minutes of the meeting held on Wednesday 16th September 2026.
2026-136	**4**	Councillors to discuss the option of upgrading the M365 exchange to M365 business for the chair and vice chair, this would be an increase from £3.72 to £12.96 per account.
2026-137 **2026-137-1** **2026-137-2**	**5**	**Clerks Report** **1. Councillors to agree purchase of 8 lockable barriers from CIL funds.** **2. Councillors to agree the purchase of a Set of galvanised gates with posts from Cil Funds.**

2026-137-3 **2026-137-4**		**3. Councillors to agree the purchase of 2 x containers as previously agreed from CIL funds.** **4. Councillors to agree to give the clerk delegated powers to purchase the required solar powered cameras, lighting and security lighting from the attached quotes.**
2026-138	**9**	**Chairman's Announcements and Correspondence** To note any incoming and outgoing correspondence.
2026-139	**10**	**Authorisation of Accounts** To authorise payment for laptop.
2026-140	**11**	**Date of Next Full Council Meeting will be held on Wednesday 25th November 2026 at 7pm, at Norton Canes Library, Burntwood Road, Norton Canes.**
		Meeting end time Duration